

UUCL Executive Board

Meeting Minutes

Date: October 26, 2023

Board Members Present: Rev. Shelley Page, Tom Cravens, Sara Vancil, Brad Wertz, Bill Hagel, Mike Wolfe, Amy Sneegas

Guests: Graham Kreicker (via Zoom), Kristin Suter

Chalice Lighting: Sara Vancil

Timekeeper: Mike Wolfe

Process Server: All Participate

Topic	Discussion	Follow-up
Approval of Consent Agenda	No corrections noted. All reports in except the search committee report which wasn't available at the time. Consent agent unanimously approved.	
Congregational Comments: Graham Kreicker	Graham asks that we consider increasing our insurance coverage to two million dollars or 2.5 million dollars as the cost of rebuilding has increased in recent years.	Graham and Brad will work with Church Mutual to get quotes for increased coverage to present to Finance and B&G, and then the Board.
Discussion of an "Open Question" What is your understanding of shared ministry?	Rev. Shelley gave a history of the role of the minister. Brad commented that we are all ministers. All of our work needs covenant. Tom mentioned that money, budget, and employee	

	<p>compensation are all board controlled. We still have issues with Sunday morning. What is commonly thought as ministerial authority?</p> <p>Sara addressed the levels of decisions. At what level are decisions made? How do we decide if what we have in place now is what we want to continue? Note that this does NOT include the Program.</p>	
<p>Business Items: Discussion of Building Outreach. Report from Kristin Suter</p>	<p>We have \$4,019.50 in building rentals for this fiscal year (July to present). All rental events have gone smoothly. The homeschooler's are a good fit. We need to update photos for marketing purposes. Kristin has also made lists of who does what and what the duties are.</p>	
<p>Update on governance/nominating committee – Sara Vancil</p>	<p>The nominating committee is in the process of developing job descriptions that are realistic. We still don't have a chair elect and the committee is working on term options. Possibly removing the by-law that states that the immediate chair has to be on the board for another year.</p>	
<p>Approve/Finalize Contract from Compensation Committee: Choosing between Option A or Option B</p>	<p>Members agreed that selection B is more realistic for our congregation. Sara motions, Amy seconds. All in favor.</p>	<p>Tom will let Sheyda know that the Board has voted on the contract and chose the second option.</p>

<p>Fifth Sunday in October offering (Day of the Dead service)</p>	<p>All Souls Remembrance Service offerings dedicated to the memory of loved ones. The funds would go the celebration of life fund. Sara moves that we take the All Souls Service offerings for memorial receptions. Mike seconds. All in Favor.</p>	<p>Sara will write this up as policy</p>
<p>Paid Time Off</p>	<p>Rev. Shelly asked that we give staff PTO between Christmas and New Years for this year. Sara motions and Brad seconds. All in favor.</p>	<p>Vaun and Rev. Shelly will amend the personnel handbook and will then ask the board to review.</p>
<p>Stewardship Pledges</p>	<p>A two person Stewardship Team is needed. The team would need to come up with a theme, postcards, manage an event, and follow up with people who have not contributed. A celebration is also needed. Money from the Pratt fund could be used for the celebration.</p>	<p>Rev. Shelley asks that ALL board members come up with the names of two people that could serve on a team. Names are needed by the November meeting.</p>
<p>Removal of Trees</p>	<p>Issues were raised about the removal of trees in front of the building. There was no warning about the tree removal. The removal cost was not bid out. There was no proof of insurance for the person who did the removal. The board should have received a proposal from B&G with bids, cost, and proof of insurance. Not debating the reasons but the process. If it involves money it goes to the board.</p>	

	<p>Communication about the tree removal to the congregation is necessary and needs to happen before the removal. Noting that one of the trees removed was a memorial tree planted in the memory of a beloved member. Will vote on new trees (or perhaps more native prairie garden instead of trees) to plant in the spring.</p>	
<p>Next Meeting: Thursday, November 16, 2023 7:00pm Chalice Lighter: Tom Cravens</p>		